



Minutes of PPG meeting held on Monday, 8th April, 2019

Agenda Item 1: Present

Steve Bates (Chair), Gordon Lovell, Christine Cartwright, Fay Read, Judith Westell, John Neale, John West, Jan Lloyd, Bob Gould, Vanda Gould, Clive Robinson, Bruce Battams, Nigel Vaughan, Mark Pitman, Dr Nigel Bunting (GP), Jane Hanlon (Practice Manager) and Angela Lovell (PPG Secretary).

Agenda Item 2: Apologies

Penny Liddiard, Toni Rampello, Peter Sadler, Mary Sadler, Sheila Dale and Elspeth Wood.

Steve informed us that Michael Whitehand, one of our long-time PPG members, has decided to leave Red House Surgery and become a patient at the GP Surgery his wife attends. Steve has sent him a card thanking him for his contribution to our PPG which was much appreciated.

Agenda Item 3: Draft Minutes of our March PPG meeting

It was agreed that they are an accurate record of the meeting and will be included on the surgery's web page.

Agenda Item 4: Matters Arising

- a) Outside tap: We were informed that John Neale has installed a 50 gallon water butt at the rear of the Surgery. It is linked to the rainwater downpipe with its own overflow pipe into the surface water drain. Recent rain has filled it to the brim. Steve thanked John for doing an excellent job and expressed our grateful thanks to him. In addition, Jane thanked John for fitting some blinds in the toilet area.
- b) Horticulture/Car Park update: Bruce mentioned that it is an in-between time for the plants in the raised flower beds, ie daffodils have finished but can't be cut down yet. Bruce drew our attention to the shrubs he planted and told us that there are buds coming and one shrub is looking good and in flower.
- c) Future speakers: Jan informed us that there is no speaker for the May meeting which is our AGM. The speaker for our June meeting will be Nicola Hicks, a

Lip Reading Tutor. Jan mentioned that during her talk Nicola would give us a class to learn about lip reading which we were all in favour of.

- d) NAPP Conference: This will be held at the Cheltenham Chase Hotel in Cheltenham on 15th June. The theme is celebrating General Practice. No PPG members are able to attend.
- e) Visit to the Medical Dog Centre: At present there are no available date options for a visit. Angela asked for a show of hands so that she knows how many places to book when a date does become available so she can immediately book places. There is a charge of £5 per person. Those interested in this visit are Jane, John (N), Judith, Fay, Christine, Bob, Vanda, Mark, Jan, Gordon and Angela. It isn't too late to let Angela know if you would like to be included.
- f) Welcome Pack: This is in its final editing phase and will be sent to our newest PPG member for her comments as to how useful it is.

Agenda Item 5: Our guest speaker, Safia Khatoun who is a Dementia Support Worker

Steve introduced our guest speaker, Safia Khadoun, a Dementia Support Worker. We were all very interested in the information she gave us. Some of us didn't realise that dementia is the umbrella term used for Alzheimer's and memory loss. The Dementia Information service is commissioned by Milton Keynes Council and the CCG and the Dementia Support Workers offer information and practical guidance to people with memory loss, dementia, carers, family and friends. Their contact details are telephone 01908 669404 or email dementiainformation.service@nhs.net. The aim is to support people with memory concerns to live well.

Steve thanked Safia for a very informative and excellent presentation. She was presented with a small token of our appreciation.

Agenda Item 6: PPG Awareness Week – 10th – 14th June, 2019

Steve reported that this was discussed at the Core Group Meeting. Angela will arrange a meeting with our members who have expressed a willingness to help plan this week, ie Fay, Bruce, Mary, Penny, Gordon and Angela. The meeting is scheduled for 10 am on 16th April in the meeting room at the surgery.

Agenda Item 7: Surgery update

Jane and Dr Bunting reported that:-

- ❖ At present there is no further progress regarding the building.
- ❖ Jane thanked John (N) for installing the water tub and also for fitting the blinds and other odd jobs he has kindly undertaken for the practice.
- ❖ New staff: Clare, Amelia and Olivia are now working in the Reception area.

- ❖ The documentation regarding Primary Care Networks (PCNs) has not yet been received but is expected shortly and needs to be submitted to the CCG by the 15th of May to be agreed ready for the go live of the 1st of July 2019.
- ❖ Bruce mentioned MJog and the NHS App. Discussion took place about the use of MJog which is the system used to text appointment confirmations to patients. The practice intends to start using MJog to contact patients about their results etc and more information will follow about this. The practice are just compiling the templates and trying to make sure that they have up to date mobile numbers for patients. With regard to the NHS App Jane was not aware of it but said she would make enquiries and update at the next meeting.
- ❖ Elspeth continues to help Mark with the inputting of new member information into our PPG email account. Thanks to both.

Agenda Item 8: Any other business

Healthwatch meeting, 6th April 2019: Bruce was asked to give feedback on a Healthwatch meeting which was attended by himself, Angela and Gordon. This was a small 3-hour focus group (approximately 16 people) meeting for those who have had cancer or cared for cancer sufferers, the aim being to highlight the positives and negatives of the sufferers and their cancer journey. Healthwatch are to analyse the results of the focus group and write a report to the CCG, a copy of which will be sent to the attendees. The purpose of this exercise is to give the CCG a better insight into the grass routes feeling of where the NHS long-term plan should be heading and how it fits in with their long-term planning. There are to be several of these focus groups for various sections of the health care service.

Agenda Item 9: Dates of next meetings

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| (a) Core Group meeting | - | Wednesday, 1 st May, 2019 at 10 am |
| (b) PPG AGM | - | Tuesday, 7 th May, 2019 at 6.15 pm |