



PPG Meeting held on Wednesday, 13th June, 2018

Agenda Item 1: Present

Steve Bates (Chair), Clive Robinson, Vanda Gould, Bob Gould, Gordon Lovell, Toni Rampello, Bruce Battams, Michael Whitehand, Mark Pitman, Judith Westell, Fay Read, Jenny Brown, Don Brown, Penny Liddiard, John West, Sheila Dale, Nigel Vaughan, Norma Plumb, Philip Hanlon, Jane Hanlon (Practice Manager), Dr Nigel Fagan (GP) and Angela Lovell (PPG Secretary).

Agenda Item 2: Apologies

Christine Cartwright, Gillian Holloway, and Dallas Sherwood.

Agenda Item 5: (taken out of order) Medical Detection Dogs Organization

We were very honoured having 3 representatives from this charity come and talk to us about the charity and its work. They were accompanied by their medical detection dogs. We were given much information about the charity.

- ❖ The charity was founded in 2008.
- ❖ Their bio-detection dogs are trained to detect the minute odours associated with many cancers and other diseases in samples such as urine, breath and swabs.
- ❖ Whilst the dogs work they wear a red scarf which they know means they are working.
- ❖ Their medical alert assistance dogs support individuals with complex health conditions who often have no awareness of an impending life-threatening medical event. Using their sense of smell, dogs can be trained to identify minute odour changes emitted prior to an emergency and alert the person to take preventative action. Their dogs are currently working for people with Type 1 diabetes, Addisons disease (low steroid levels), Postural Orthostatic Tachycardia Syndrome, pain seizures and non-epileptic seizure, and severe nut allergies.
- ❖ They receive no Government funding for the work they do and rely entirely on the generosity of donations from Trusts and the public.
- ❖ In the New Year, when building work is completed, it is possible they will accept pre-arranged visits.

We all enjoyed their presentation and found it very interesting. Steve thanked them and presented a donation for £50 towards the charity's funds.

Agenda Item 3: Minutes of April meeting

These were re-circulated prior to the meeting as not everyone was able to access them when circulated prior to the May meeting. These were agreed as being accurate and will now be included on the surgery's website.

Agenda Item 4: Minutes of May meeting

These were circulated prior to the meeting and were agreed as being an accurate record of the meeting. They will now be included on the surgery's website.

Agenda Item 4(a): Matters arising

- ❖ Horticulture: Angela and Gordon were thanked for looking after the raised flowerbeds and shrubs. We would be grateful if PPG patients visiting the surgery could please water them if they are able.
- ❖ Entry drive and other areas: Steve thanked Bruce for clearing the weeds in these areas.
- ❖ Future speakers: Jan informed us that Professor Joe Harrison, CEO of Milton Keynes University Hospital, will be our speaker on 13th November.
- ❖ Bench Report: On 29th May a number of PPG members together with Dr Fagan and Dr P Staten were present when our PPG Chairman, Steve, thanked Mrs Audrey Smith for her contribution to the purchase of the bench outside the surgery in memory of her husband. Patients will be able to use the bench whilst they wait to be collected from the surgery.
- ❖ New PPG logo, banner and tablecloth: We were informed that we now have these and the banner and tablecloth were used during the PPG Awareness week.
- ❖ PPG Awareness Week: We were informed that 27 people joined up as new members.
- ❖ Assistant Secretary post not yet filled – please consider. Steve mentioned that this new position has not been filled and asked those present to let him know if they would be interested in taking on this position.

Agenda Item 6: Data Policy as required by the General Data Protection Regulations

Steve informed us that this is now ready to be signed off and circulated. It is specific to our Red House Surgery's PPG.

Agenda Item 7: Update from the Surgery

Dr Fagan and Jane informed us that:-

- ❖ There have been further meetings regarding a new building for the surgery and a site is still being searched for. The practice is keen to have a large hub practice and to have educational and meeting rooms and ideally a gym etc. We are top of the list for a new surgery in Milton Keynes.

- ❖ GP Training Practice: The surgery has been visited for an inspection with regard to becoming a training practice. The visit went well and no problems were highlighted and so we are just waiting to get the final confirmation that we are now a training practice. Our first trainee is due to start on the 1st of August 2018.
- ❖ A very experienced paramedic practitioner is joining the surgery's staff in July. He will be involved in triage, face-to-face appointments and home visits.
- ❖ N.A.P.P. have given our Red House Surgery PPG a new password but at present Jane is unable to access it. She will circulate this once sorted.
- ❖ There is some concern regarding the new GDPR regulations and how patient information is stored by the PPG members and further discussion needs to take place regarding this.

Agenda Item 8: Any Other Business

- (a) Nigel has, free of charge, designed and created an 'Appointment Confirmation/Reminder' slip for the surgery's reception, improving the professional image. Steve thanked Nigel for doing this.
- (b) Sheila drew our attention to the Winston Churchill Memorial Fund which offers funding for travel. This is for ideas that can benefit the public in the UK whether to a community sector or the country as a whole and cannot be researched in the UK and therefore requires overseas travel. Applications before September 2018.
- (c) Bletchley and Fenny Council have circulated a request for attendance and support for the 11th November memorial parade taking place at the War Memorial in Queensway. Steve will obtain more information and details regarding this request.
- (d) Pull up PPG banner. All were in agreement that this represented the PPG in a good light and should be used at every appropriate opportunity.
- (e) Steve plans to ask Walnut Tree Surgery how they use Facebook for PPG purposes. If our PPG decide to use this method of communication a volunteer will be required to set it up and take charge of it.
- (f) PPG flyer. This was issued for the PPG Awareness Week. As it was received very warmly the question was asked should we consider more frequent flyers in addition to the annual newsletter. To be discussed further.

Agenda Item 9: Dates of next meetings

- Core Group meeting - Wednesday, 4th July at 12.30 pm
- PPG meeting - Monday, 9th July 2018 at 6.15 pm