



Minutes of the Patient Participation Group Meeting held on Tuesday, 13th May, 2014

Agenda Item 1: Registration and Badges

Prior to the meeting, name badges were handed out to all present.

Present: David Lloyd (Chair), Sheila Dale, Toni Rampello, Clive Robinson, Anne Nash, Dorothy Lloyd, John West, Nigel Vaughan, Michael Whitehand, Stephen Bates, John Neale, Gordon Lovell, Dr Nigel Fagan (GP), Jane Hanlon (Practice Manager), Judith Westell, Maureen Gladwin, Dr Nigel Bunting (GP), Fay Read, Mark Pitman, Dr Lucy Marchand, Angela Lovell (PPG Secretary).

Agenda Item 2: Apologies

Sylvia Ellwood, Christine Cartwright and Linda Boutin.

Agenda Item 3. To mark the passing of one of our members

David informed the meeting that Betty, one of our PPG members who regularly attended our meetings and also welcomed us with teas, coffees, biscuits and a smile, had passed away. Angela, Maureen and Michael attended her funeral. As well as a card to her family, it was agreed that we should send a donation of £25 to Bosom Pals Milton Keynes, the chosen charity of her family.

Agenda Item 4. Adoption of minutes of the meeting held on Monday, 14th April 2014

The minutes were circulated prior to this meeting. It was agreed that they are an accurate record of the meeting and will be included on the web.

Agenda Item 5. Matters Arising

- (a) Red House Rovers: Judith reported that:-
 - The last walk was on a very wet day in April.
 - The next walk is on Thursday, 22nd May, meeting at the surgery at 2 pm. This will be in the Mount Farm area.
 - There are now 2 walks a month.

- (b) Congress meeting: Steve reported that:-
 - He has not attended the last 2 Congress meetings.

- As Victoria is moving, Steve was asked, and agreed, to represent our PPG at future Patient Congress meetings. David thanked him for representing us.
- (c) Red House Horticulture: Angela informed the group that:-
- The shrubs in the raised flowerbeds have been pruned.
 - Last year's geraniums will be replanted shortly.
 - Angela thanked John and Gordon for removing the many suckers from a tree in the car park thus making parking near the tree easier.
- (d) Speaker, June PPG meeting
- Two clinical nurse specialists from Willen Hospice will be coming to talk to us at our next PPG meeting – names to be confirmed.

Agenda Item 6. Newsletter Update

Discussion took place regarding the newsletter. The position is:-

- There are insufficient articles at present.
- It was decided to delay printing and wait a few more weeks for more articles. All present agreed we should do this as it is important that the newsletter is interesting.
- Once Nigel has all the articles printing can go ahead.

Agenda Item 7. Health Watch

(a) To note the Network Event for PPG's to be held on 18th June

David informed us that this Health Watch meeting commences at 5.15 pm on 18th June in the Age Concern building, Pear Tree Bridge. PPG members wishing to attend should phone 01908 266696 to book a place.

(b) To note a request from Health Watch to have PPG members contact details

Health Watch have asked for contact details of the Chairman, Secretary and PPG members. David suggested that any interested PPG members send their email address to Health Watch.

Agenda Item 8. University of Southampton and GP Research Project: The Candid Study: Dr Nigel Fagan

Dr Fagan informed us of a Southampton University research project he is involved in as a recruiter. The title of the research is "The CANDID Study". He explained the purpose of this study and identified patients will be sent a letter inviting them to take part if they are agreeable. Details of this study were circulated to those present at the meeting with a request that they were handed back to Dr Fagan at the end of the meeting.

He also mentioned that he is taking part in a second research study with Dr Lloyd of the Open University, again as a recruiter. He gave us details of this research study.

Agenda Item 9. News from the Surgery

Jane gave us an information update:-

- Dr Morrison, who has been working on Mondays for a year, is moving on.
- Julia Burke has joined the practice as our new Health Care Assistant working two days per week.
- Jennifer, at present a receptionist, is to be trained up as a Health Care Assistant.
- A new receptionist is to be appointed.
- Tesco have donated a box of new books. Jane has written and thanked Tesco on behalf of the practice and the PPG.
- “Living in the Moment” is an initiative for people, many of whom are on their own, and is run by Steve Offord for West Bletchley patients. Steve is keen to expand this to Red House Surgery patients and has offered to come and talk to us about it or for a few of us to join him at one of the meetings to find out more about it. It was decided that rather than leave it until one of our Speaker meetings which would be later in the year, for some of us to attend one of their talks. Jan, Fay, Jane and Angela will attend a meeting to find out more.

Agenda Item 10. GP update

Dr Fagan updated us on items relating to the surgery:-

- During this financial year, the list size has risen to over 13,500 patients which is cause for concern regarding maintaining quality of service. There is no mechanism to say no to new patients wishing to join the Practice and no limit to the number of patients per doctor. A formal response from the PPG was requested regarding their concerns and Dr Fagan asked that this subject is an Agenda Item for the June PPG meeting.
- The practice is currently exploring two new projects which are avoiding unplanned admissions and transformation funding. This is in its early stages but the practice hope to develop a plan and should this be approved by the CCG we can then pass details to the PPG.
- Information booklet. Whaddon Surgery and the Red House Surgery are considering producing a joint information booklet giving contact details for various health and Social Service enquiries which can be given to patients over 75 years or in particular need.

Agenda Item 11. Any Other Business

- (a) Stroke Pathway: We were reassured that the health of patients who have had a stroke will not be compromised due to having to be taken by ambulance to Luton and Dunstable Hospital. The paramedics are trained to treat the patients en route and the appropriate staff will be waiting for the patients at the hospital.
- (b) Heart Attack Pathway: Many patients if appropriate and suffering a heart problem are taken directly to the John Radcliffe Hospital in Oxford.
- (c) Speaker – Sexual Health Strategy MK consultation: We have been offered a speaker on this subject and were asked who would be in favour of this. All agreed that we should have speakers covering a wide area of health related

subjects. Jan will add this to her list of possible speakers. Other suggestions are the Ambulance Service and 111 service.

Agenda Item 12: Dates of next meetings

Core Group Meeting - Wednesday, 4th June at 12.30 pm

PPG Meeting - Wednesday, 11th June at 6.15 pm

* * * * *

ANNUAL GENERAL MEETING

- (a) AGM Report: This was circulated to members at the meeting.
- (b) Election of Officers: It was proposed by Nigel Vaughan and seconded by Anne Nash that the present officers continue for a further year in office to which they agreed. That is:-

Chairman	-	David Lloyd
Secretary	-	Angela Lovell
Treasurer	-	Christine Cartwright

Angela asked for help occasionally to take the minutes at PPG meetings so that she can participate more in the meetings. Maureen and Steve kindly offered their assistance which was much appreciated.

The AGM was followed by wine, soft drinks, cheese and nibbles supplied by the Practice Partners in celebration of another successful year for the PPG. This was enjoyed by all.

* * * * *