



**Patient Participant Group Meeting
held on Tuesday, 8th November, 2016**

Agenda Item 1: Registration

Prior to our meeting, we all introduced ourselves, as a number of new PPG members were present.

Present: Steve Bates (Chair), Maureen Gladwin, Mark Wilson, Gordon Lovell, Jill Messein, Christine Cartwright, Fay Read, Toni Rampello, Vanda Gould, Bob Gould, Michael Whitehand, John Neale, Nigel Vaughan, Clive Robinson, Gillian Holloway, Ian Graham (Walking Group), John West, Dallas Sherwood, Jane Hanlon (Practice Manager), Dr Nigel Fagan (GP), Angela Lovell (PPG Secretary).

Apologies: Judith Westell, Mark Pitman, Jan Lloyd, Sheila Dale, David Lloyd, Hilary Godsman, Monica Shelley, Hilary King, Rev Beatrice Quaye, Penny Liddiard and Elspeth Woods.

Agenda Item 2: Speaker – Fay Grech-Margueret, Milton Keynes University Hospital Cancer Department

Fay made contact to inform us that she is unwell at present and unfortunately unable to speak at our meeting this evening. Fay is very disappointed and sends her apologies but would still like to come in 2017. This will be arranged.

Agenda Item 3: Minutes of October PPG meeting

The minutes were circulated prior to the meeting. It was agreed they are an accurate record and will now be included on the Surgery's web page.

Agenda Item 4. Matters Arising

(a) Steve reported that:-

- ❖ Patient Congress. There was no meeting in October so members could attend the Healthwatch PPG Network Meeting. Notes from the meeting were attached to Steve's Agenda. Five members of our PPG attended this meeting.
- ❖ It was reported that Newport Pagnell no longer has a PPG. There will be discussion as to what will happen now.

- (b) Horticulture: Angela reported that:
- ❖ Additional daffodil bulbs and either polyanthus or pansies will be planted in the raised flowerbeds shortly.
 - ❖ We will trim the bushes at the front of the surgery and plant additional bulbs and small flowering plants there also.
- (c) Feedback from Gillian regarding suggestions for the Welcome Pack Gillian reported that:
- ❖ Two members have come back with some changes and Gillian was asked to do what is necessary to update the Welcome Pack.
 - ❖ Thanks were extended to Gillian for her work on this.
- (d) Feedback from David regarding suggestions for his proposed survey
- ❖ Unfortunately David was unable to attend the meeting therefore this agenda item will be carried forward to the next meeting.
- (e) Halloween Quiz Gillian reported that:
- ❖ Our Red House Rovers team of 6 thoroughly enjoyed the evening; Gillian and her partner dressed up appropriately with the other team members wearing masks or hats.
 - ❖ The team didn't have the highest score but the aim was to have fun.
 - ❖ A supper of sausage and mash was enjoyed.
- (f) Red House Rovers – update. Ian Graham reported that:-
- ❖ He has been working with Jane, Practice Manager, MK Council and Liza from the Parks Trust and the inaugural walk is arranged for 30th November in Howe Park Wood, which is an area of scientific interest. All walkers to meet at the Prince George Pub at 2 pm. Dr Marchand and Jane, Practice Manager will be joining in this walk.
 - ❖ Weekly walks, all on Wednesdays, will be brisk health walks and will be advertised on the PPG notice boards. At a later stage it might be necessary to also organise slower walks.
 - ❖ Ian is actively recruiting walkers and will be in the surgery waiting areas on 4 dates, suitably clad with walking boots.
 - ❖ It is important that all taking part in the walks complete a self-assessment form. Forms were distributed to those interested in participating in the walks and more are available from Ian or Reception. Once completed these will be sent to the Council.
 - ❖ It is hoped that walkers with cars will give lifts to those without transport.
 - ❖ Thanks were extended to Ian and Jane for their work in getting the Red House Rovers walking again.
- (g) Communication Group update: Steve reported that:-
- ❖ There are still a few items to be resolved and once sorted out he will report back.
- (h) Visit to Willen Hospice – update: Michael informed us that:-
- ❖ He has enquired about a further visit for PPG members to visit Willen Hospice and has been offered Tuesday, 29th November at 2.30 pm.

The visit will last approximately 1 hour and will be limited to 5 people. Michael took the names of 5 PPG members who wished to be included. The meeting point will be in reception at Willen Hospice.

- ❖ The contact person at Willen is Marilyn David and Marilyn and Jackie will be showing us around.
- ❖ For information, their phone number is 01908 663636.
- ❖ It was agreed to give the hospice a £50 donation.

Agenda Item 5: PPG meeting dates plus a discussion about Core Group

meetings:- Steve asked if:-

- ❖ On the draft meeting schedule the February PPG meeting is on 14th February. Would members prefer to have the meeting on 15th February as some members might be celebrating Valentine's Day on the 14th. It was agreed that February's PPG meeting should be on Wednesday, 15th February.
- ❖ After discussion, it was decided to have all Core Group meetings on the Wednesday preceding the PPG meeting, commencing at 12.30 pm as at present.

Agenda Item 6: Update from the Surgery:- Jane and Dr Fagan reported as follows:-

- ❖ There were some thoughts on what the PPG could purchase for the surgery. Suggestions were a Doppler machine although there could possibly be problems with this. Jane mentioned that the surgery has sufficient money to purchase medical equipment at present. Another suggestion was a Brita water container but this could cause problems with spilt water and children playing with water. A third suggestion was a bike park but where could this be positioned? PPG members were asked to email their ideas to the PPG for discussion at our December meeting.
- ❖ Jane brought to our attention the MK Youth Cabinet and suggested we write to them asking if they would come and give us a talk about their activities. Also we should ask if any of their members are patients at our surgery.
- ❖ Jane thanked all who patients who donated wool, knitted items, eg squares for blankets, bonding squares, premature baby blankets, matinee jackets, twiddlemuffs etc. Beautiful knitted items were displayed on a trolley and were photographed, possibly for a future newsletter article. Jane thanked those who donated wool and knitted items which are collected and distributed to local hospitals and homeless shelters in the area.
- ❖ It was mentioned that now SystemOne is operated throughout Milton Keynes, GP practices it is possible for appropriate medical staff to obtain patient records should they move to another location or surgery or seek attention at another surgery.
- ❖ Dr Fagan spoke about how practices have to pay for their CQC inspections and this fee is being increased to around £5,000 per annum for a practice of this size. Discussion took place regarding this as it is currently an item being discussed by many practices around the country and it is expected to be discussed at national level.

Agenda Item 7: Any Other Business

- (a) Clive thanked the Practice for the care of his mother and informed us that she is now in the Castle Mead Nursing Home and loves it.
- (b) Flu day raffles. Maureen reported that we raised £601 selling raffle tickets during the 2 flu Saturdays. Thanks were extended to all who donated gifts, purchased raffle tickets and helped on both days.
- (c) Jane mentioned that new members, Vanda and Bob, have done lot of fundraising for another group and Vanda mentioned some of the things they had done.
- (d) There was a suggestion for a speaker on Patient Education. This could empower patients to look after themselves.
- (e) As in past years it was agreed that we would like to have seasonal refreshments at our December PPG meeting and this was agreed.

Agenda Item 8. Dates of next meetings

- (a) Core Group meeting - Wednesday, 7th December, 2016
- (b) PPG meeting - Wednesday, 14th December, 2016