



Minutes of the Patient Participation Group Meeting held on Wednesday, 10th April, 2012

Agenda Item 1. Present

Graham Perry, Rosie Shunmoogum, Christine Cartwright, Nigel Vaughan, David Lloyd, Betty Moon, Sylvia Ellwood, Gordon Lovell, John West, Sheila Dale, Claire-Louise Nixon, Maureen Gladwin, John Neale, Dr Paul Staten (GP), Mark Pitman, Allison Carlton, Judith Westell, Fay Read and Angela Lovell.

Agenda Item 2. Apologies

Dorothy Lloyd, Michael Whitehand, Jane Hanlon (Practice Manager), Janet Lloyd, Bonnie Twynman, Anne Nash and Sam Shunmoogum.

Agenda Item 3. Adoption of Minutes

The Chair mentioned that at the Core Group meeting prior to this meeting it was decided that Agenda Item 9 of the March 2012 Agenda would more appropriately be called the "PPG Framework Document" rather than "Constitution". The minutes were amended prior to circulation to PPG members and were adopted as an accurate record of the meeting and will be published on the Surgery's website.

Agenda Item 4. Action Points and Matters Arising

Adoption of PPG Framework Document

Subject to a minor change in punctuation, this was unanimously adopted and David was again thanked for producing this document.

Fundraising Event – Midsummer Madness, Sunday 24th June 2012, 1.30 pm to 5 pm, in Leon Park (opposite surgery)

It was agreed at the last meeting that our PPG should participate in the above event and Fay (PPG Fundraising organizer) updated us as to progress so far.

- Four tables have been booked at no charge.
- Fay asked for helpers both before the event for pricing and on the day for displaying contributions on the tables, selling items and clearing away afterwards.
- Offers of assistance came from Fay, Judith, Christine, Angela, Gordon, Graham, Betty, Sylvia, Rosi, Maureen and Anne.

(Action point. Discuss further as to who does what and a rota for the day.)

Agenda Item 5. Guest Speakers

Graham welcomed our speakers, Peter and Annie from the "Samaritans". We were told that the Reverend Chad Vary, following a funeral he conducted in 1952, initiated the idea of the Samaritans.

Last year there were 5,000,000 contacts to the Samaritans nationally of which 30,000 were from Milton Keynes. Contacts are given the opportunity to talk confidentially and anonymously to a Samaritan and although no advice is given it gives the caller space to think.

We were informed that training to become a Samaritan takes 3 hours, one evening a week for 10 weeks, after which the trainee is assigned to a mentor and will work with the mentor for a further 3 months. After 6 months they become a Samaritan and are expected to work 16 hours a month and further training is given throughout their time as a Samaritan.

An Information evening will be held on 3rd May.

(The Samaritans can be contacted by phone, local number 01908 667777, national number 08457 909090, email address jo@samaritans.org, or text 07725 909090.)

Agenda Item 6. Feedback from MK Congress Representative (Allison Carlton)

Allison reported that at the first meeting she attended about 2/3 of GP practices were represented and at the last meeting more GP practice representatives attended but some were unsure as to what was expected of them and what commitment is required. A further meeting is scheduled for 16th April 2012.

(Action point. Allison to update us following the meeting on 16th April 2012.)

Agenda Item 7. On-line Update (David Lloyd)

David reported that the final report prepared for the PCT was posted on the web about a fortnight before the cut-off date. It has had 109 hits. David commented that while checking the websites of other GP surgeries he was a little surprised to see some of the earlier documents and questions that he had created appear to have been 'borrowed' he saw this as flattery. Since the report was submitted nothing further has happened and as yet no finances are forthcoming relating to it.

Agenda Item 8. GP Update

Dr Staten reported that quotes have been received for work to be carried out in the car park.

He mentioned that the Surgery's computer system needs upgrading and at present there is no upgrade available for their present system. They have therefore decided to purchase a complete new system which fits in with the Northampton and Corby computer systems as they will be working with these areas in the future. During the learning curve of operating this system there may be one or two problems which will be overcome as soon as possible.

Agenda Item 9. Practice Update (staffing etc)

We were informed that there are no changes in staff but Dr Staten reported that

Dr Williams will be on maternity leave during the last half of this year and the first half of next year. Her hours will be replaced during her maternity leave.

Agenda Item 10. Walking Group News

Judith updated us with walking group news reminding us that the walk will take place on Wednesday, 25th April meeting at the Surgery's car park at 2 pm and that there should be room for cars to park. Vicky Clark is organising it, trained health walkers are coming and Friends from Fenny Stratford walking group will be joining us, some of whom are Red House Surgery patients. The walk will be approximately $\frac{3}{4}$ hour. Judith is scheduled to attend a training course and insurance cover goes with the training.

Agenda Item 11. PPG Folders

PPG White Ring Binders

Nigel's 9 year old grandson was thanked, via his grandfather, for the lovely drawing he has done advertising the ring binders. These good quality, unused ring binders are on sale at Reception for £1 each (cheap) with all proceeds going towards PPG fundraising.

As there are a large number of these ring binders, Nigel asked if anyone has some storage space available to store some of these binders as he needs to clear them from his company's warehouse and he doesn't want to lose them.

It was suggested that we could perhaps ask schools if they would be able to sell some of them for us.

Agenda Item 12. Any Other Business

Olympic Torch

We were delighted when Dr Staten told us, at our request, that his wife Hazel has been chosen to carry the Olympic Torch 300 metres through a section of Bletchley. He mentioned that it was a while after his wife heard that she had been selected before she could mention it to others and this was quite difficult! Dr Staten hopes that his wife will carry the torch by the surgery so that they can go out and support her. He said that his family were all very proud of her and that she will be able to keep her tracksuit and be able to purchase a torch afterwards.

(PPG members who attended the PPG meeting when Mrs Staten was our speaker will know of the very difficult time she and her family went through when she was very ill with Leukaemia. Now recovered, she is very much involved in fundraising for Leukaemia research.)

Care, Quality Commission (CQC) Conference

We were informed that Claire-Louise will be attending this conference and will report back to us at the next PPG meeting.

MK Bones

We were informed that Bonnie, after starting up MK Bones, has had to stand down as its Secretary. The group will now be part of the National Osteoporosis Group.

Annual General Meeting

This will be held during the next PPG meeting.

Agenda Item 13. Date of Next Meetings

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| Core Group Meeting | - | Tuesday, 1 st May 2012 at 12.30 pm |
| PPG Meeting | - | Tuesday, 8 th May 2012 at 6.15 pm
This meeting will include the AGM and there will be cheese and wine at the end of the meeting. |

(1.5.12 ail)