



**Minutes of the Patient Participation Group Meeting
held on Monday, 14th October, 2013**

Agenda Item 1. Registration

Present: David Lloyd (Chair), Victoria Shiner (acting minute taker), Dorothy Lloyd, Rosi Shunmoogum, Sam Shunmoogum, Steve Bates, Maureen Gladwin, Sheila Dale, John Neale, Sylvia Ellwood, Christine Cartwright (Treasurer), Nigel Vaughan, Michael Whitehand, Betty Moon, Mark Pitman, Jane Hanlon (Practice Manager), Dr Nigel Bunting (GP), and Dr Lucy Marchand (GP)

Agenda Item 2. Apologies.

Angela Lovell, Gordon Lovell, Allison Carlton, Pat Whalley, Judith Westell and Jan Lloyd.

Agenda Item 3. Guest Speaker; Hazel Reynolds.

Hazel joined us to give a very informative and interesting talk on Dementia and the Barriers to Diagnosis. She covered the subject so comprehensively that all the group's questions were answered. David thanked her on the PPG's behalf and gave her a gift voucher as a token of appreciation.

Agenda Item 4. Adoption of Minutes of the meeting held on Wednesday, 14th September, 2013

The minutes of the previous meeting had been circulated prior to the meeting.

The minutes were then accepted as an accurate record of the Sept 2013 meeting.

Agenda Item 5. Matters arising

(a) Red House Rovers: Update

John Neale reported in the absence of Judith. The September walk was most enjoyable and the weather was once again good.

The next walk is scheduled for 24th October commencing at the car park at Simpson at 2pm.

(b) Red House Champions Project: Update.

Jan is currently away so there was nothing to report.

(c) Patient Congress : Update

Victoria reported that a meeting was held on Monday, 16th September. At this meeting there were 14 of the 28 practices represented.

There was a presentation by a Maneka Bhuttae from MKC Public Health on the October Campaign to encourage people to stop smoking. It is entitled Stoptober.

Congress offered further suggestions for suitable places to make the presentations. e.g. Schools, warehouses, CMK shopping centre and PPG meetings.

The group voted in a new Chair, Vice Chair and rotating Minute Taker and a Core group of 8 volunteers to work through the SWOT analysis drawn up at the July meeting. This group will establish the way forward for the evolving Congress since the changes to healthcare provision from April 1st have begun to take effect..

There was a proposal to change the meetings to a Wednesday evening which was accepted by the group.

Congress asked reps. to appeal for a volunteer from our PPG meetings to be the patient rep. on the Maternity Programme Board. Anyone willing to help please make themselves known.

(d) Horticulture: Autumn planting update

David reported that the team had bought some miniature daffodils and irises in preparation for this and John Neale confirmed he also had winter pansies ready. Sam, Gordon and Angela have planted these bulbs, however as the bedding plants continue to thrive, these have been left in place, to be replaced with the pansies after the first frosts. During the last Flu-jab session several complimentary comments had been received regarding the raised flower beds.

(e) Visits

Update on possible visit to the Wellcome Trust. Fay sent in information saying the Wellcome Trust was undergoing a refurbishment currently and that it would be best to time our visit for when this was finished.

Visit to Safety Centre . David reported on a fabulous visit. Photographs taken during the visit were passed round for all to see. Everyone seemed favourably impressed and it was agreed to donate £20 to help with this very valuable voluntary service. John Neale, who organised the visit, will be arranging a second visit for anyone who still wants to go. He also made an appeal for anyone who could spare a few hours to help at the Centre as the number of volunteers had recently dropped.

Following another query from Michael about the proposed visit to Willen Hospice, the group was reassured that this was still on the agenda and as agreed previously such a visit was being timed to follow a speaker from the Hospice in the New Year.

Agenda Item 6. October Newsletter Progress.

Nigel had brought the proofs of the Newsletter with him to the meeting and would hand them on to Jane and David for checking before going to print. It was hoped that

the newsletter will be ready for distribution during the flu-jab session on Saturday 19th October.

Agenda Item 7. PPG survey 2013-2014 Update.

David thanked everybody for their feedback on the questions at the previous meeting. It was now being tidied up and being put onto SystmOne. The survey would go live in the next few weeks and patients would get the opportunity to respond as previously.

Agenda Item 8. Request from Water Eaton H C.

David mentioned that he had been approached by Padma Cheriyan, a PPG member from Water Eaton Health Centre, requesting the possibility of attending one of our meetings to try to get ideas to promote more interest at theirs. It was agreed that the next appropriate meeting would be January 2014 when we would be having a speaker. David confirmed he would deal with this.

Agenda Item 9. PPG purchase of equipment for surgery.

There had been a proposal to use PPG funds to buy small items of equipment for the surgery but identifying anything specific had proven difficult. It was confirmed that we were in agreement with the use of PPG funds for this should a need be identified. The whiteboard/ flipchart easel was identified as requiring replacement and Jane agreed to liaise with the group regarding any other equipment.

Agenda Item 10. Future PPG meeting dates.

As Angela was on holiday David had no way of confirming these and it was discovered that they could not be found in the Newsletter proofs either. This would all be checked and issued at the next meeting.

Agenda Item 11. To draw attention to and consider implications of HSCIC intentions.

An NHS England leaflet was circulated to explain the government's intention to link all the data from GP surgeries and hospitals about the care and treatment we receive to help plan the future needs of the population. It is necessary for us to make a choice about this. The sharing of all our medical data will happen if we do nothing. If we feel we need to opt out then we must let the surgery know in writing and they are happy to deal with this on our behalf. The deadline for this is **8 WEEKS**. Further information can be obtained from www.hscic.gov.uk or the frequently asked questions (FAQ's) section at www.nhs.uk/caredata .

Comment was made by Steve Bates as to why the information would be shared without charge to other profit making organisations when it could clearly be used to generate money for the NHS. A number of members agreed with this comment.

There was considerable discussion regarding the governments plan to merge all data, the possible benefits and also the security risks. It was interesting to note this plan has no name.

Agenda Item 12 . News from the Surgery: Jane

Jane updated us as follows:-

- Successful launch of online appointment booking. Several members declared satisfaction with its use.
- The few teething troubles with the repeat prescription service were being ironed out gradually.
- First flu-jab clinic went really well. Thanks to all helpers. The raffle raised £198. The next session has been arranged for Saturday 19th October
- There will be a promotion on Affordable Warmth during the flu clinic on 19th October.
- There will be no additional community network screen erected in the upstairs waiting area as previously proposed due to compulsory advertising which the surgery is not happy with.
- Jane distributed an NHS leaflet regarding a MK NHS 111 Patient Forum event which will take place on Thur 24th Oct between 4pm & 7pm at The Jury's Inn, Meeting Room 1 for anyone who is interested.
- Jane explained there was still a problem obtaining the Shingles vaccine but vaccinations are going ahead if somewhat slower than had been intended.

Agenda Item 13. GP update: Dr Nigel Bunting

Dr Bunting reported that:-

- The Referral Management System (RMS) had been commenced and the system for GPs to make direct referrals was continuing.
- The Drug Budget for the Practice, as in fact for the whole of Milton Keynes, was overspent so Dr Fagan was reviewing the current prescribing and if there was a need for any changes he would write to those patients affected.

Agenda Item 14. Any Other Business

David brought the most recent e-bulletin from N.A.P.P. to draw our attention to their request for PPG's who were willing to participate in Primary Care Projects. It was agreed that he would indicate that Red House PPG members were happy to do this. [Go to the N.A.P.P. website to read full details.]

David also circulated the Healthwatch poster for their forthcoming annual event to be held in Middleton Hall, outside John Lewis in CMK. Again further information can be found on the Healthwatch website.

Agenda Item 15. Dates of next meetings

Core Group Meeting	-	Tuesday, 5 th November 2013 at 12.30 pm
PPG Meeting	-	Tuesday, 12 th November 2013 at 6.15 pm