

redhouse

S U R G E R Y

Patient Participation Group

Minutes of the meeting of the PPG held at the surgery on the 8th November 2011.

As recorded by Graham Perry

AGENDA Item 1. - Welcome and Apologies

Our Chairman, Graham welcomed all present. He apologised for the less than prompt start explaining that as this was NOT a themed meeting timings were not as crucial as usual and that as everyone was indulging in some “serious networking” he viewed it beneficial for that to continue a little longer.

The attendance sheet was passed around confirming those present as:

Graham Perry – Chair +

<i>Judith Westell</i>	<i>Fay Read</i>	<i>Maureen Gladwin</i>	<i>Bonnie Twynham</i>	<i>Nigel Vaughan</i>
<i>Christine Cartwright</i>	<i>Betty Moon</i>	<i>Anne Nash</i>	<i>Toni Rampello</i>	<i>John Neale</i>
<i>Michael Whitehand</i>	<i>Allison Carlton</i>	<i>Gordon Lovell</i>	<i>Sheila Dale</i>	<i>David Lloyd</i>
<i>Also present</i>				
<i>Jane Hanlon</i>	<i>Dr Muhsin</i>			

AGENDA Item 2. Apologies had been received from:

<i>Angela Lovell</i>	<i>Robert Lea</i>	<i>Claire-Louise Nixon</i>	<i>Sylvia Ellwood</i>
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AGENDA Item 3. Minutes of previous meeting.

These had previously been circulated by Email and printed copies were available. The meeting agreed that they were an actual record and fit for publishing on the web site

AGENDA Item 4. Review of A/P's

The chairman reported that as this issue concerned both of our neighbours further talks needed to take place and as a result the issue is still ongoing.

AGENDA Item 5. Patient Representative Group – DES update.

David presented his report on this matter – Copy attached to minutes. The general theme was that this DES was progressing well and was on track to earn the funding on offer.

AGENDA Item 6. GP Update

It was reported that as regards the CCG news, a Transitional Board had been appointed and there is a group meeting of MK Commissioning on December the 8th. It was believed that the single CCG for MK would be functioning by the start of the New Year. Jane reported that the Board did have one practice manager as a member but confirmed it was not her. It was also reported that the flu vaccine drive was going well to date with more sessions planned in the future.

AGENDA Item 7. Newsletter Update

The latest copy of the newsletter was circulated to all present. The chairman expressed the PPG's thanks to all those involved in its production. He then allowed a few minutes for all to have a quick scan/read followed by a request for early thoughts/feedback.

Allison Carlton suggested that future copies required more images and Nigel confirmed this was important for the first page. Allison suggested that as a matter of course we should always capture a photo of our guest speaker and additionally build up a library of photo's that could be called on in the future. To this end she had bought her camera and requested all to stop for a few moments after the meeting so that she could take a group photo.

Agenda Item 8. AOB

1. **Meeting dates review** – Graham reported that he had received several requests to review future meeting dates – Jane had suggested that we should avoid Thursdays and Fridays but regularly switch the dates involving Monday, Tuesday and Wednesday evening. Some discussion took place and after this it was agreed that a new schedule should be drawn up starting in January.

A/P – Graham to publish a 2012 meeting date schedule.

2. **Guest Speaker Update** – Judith reported that everything was in hand with Gill Priest booked for December and Pauline Jarvis for February

3. **Fund raising update** – Christine reported that our funds were in the black but advised caution if we were to be expected to fund any mailings and publish 3 newsletters a year.

4. **Book sales** – Price review – After discussion it was decided that all books should be priced at 50p with immediate effect.

5. **Next Meeting plans** – Graham suggested that as the next meeting was our December meeting then instead of tea and biscuits, mince pies and gluhwein (both alcoholic and non alcoholic) would be a good alternative. It was agreed that we should draw the line at carol singing.

6. **Walking Group** – Judith suggested that we could introduce a walking group in the interests of self help. It was generally agreed that this was a good idea.

A/P - Judith agreed to investigate the practicalities of this

Date of Future Meetings

Core Group Meeting	Monday 5 th December – 12:30 pm
Next PPG Meeting	Tuesday 13 th December - 18:15pm

Please see attachment – “Virtual Patient Reference Group Project – Report of progress”