



Minutes of Patient Participation Group Meeting held on 12th September, 2018

Agenda Item 1: Present

Steve Bates (Chair), Gordon Lovell, Fay Read, Christine Cartwright, Judith Westell, Penny Liddiard, Gillian Holloway, Clive Robinson, Nigel Vaughan, Michael Whitehand, Toni Rampello, John Neale, Sheila Dale, John West, Mark Pitman, Mary Sadler, Bruce Battams, Dr Adam Staten (GP), Jane Hanlon (Practice Manager) and Angela Lovell (PPG Secretary).

Agenda Item 2: Apologies

Peter Sadler, Ann Brett, Jan Lloyd, Bob Gould and Vanda Gould.

Agenda Item 3: Minutes of August 2018 PPG meeting

These were circulated prior to the meeting and it was agreed that they are an accurate record of the meeting. They will now be included on the Surgery's web page.

Agenda Item 3(a): Matters arising

- ❖ *Horticulture:* – It was agreed that we should purchase some polyanthus for the raised flowerbeds. Bruce mentioned that the 2 bushes in front of Dr Bunting's office look healthier following a major prune but it was noted that they still have some sort of infection. It was decided to leave them for the present.
- ❖ *Following item 7 of the August meeting Steve made a Freedom of Information Request to the Milton Keynes CCG regarding the procedures discussed and the prospect of success of a referral by a GP for any of the procedures to be performed. Update.* There are plans to reduce the numbers of operations listed in the August minutes. There is a new criterion for these operations and most requests don't have much success.
- ❖ *Future speakers:* October – Christine Straughan, Care Support Workers, MK Carers' Group: November - Professor Joe Harrison, Chief Executive, Milton Keynes University Hospital Trust: January – Teresa Wood, Community Paediatric Matron.

Agenda Item 4: Newsletter – items for inclusion.

There was discussion regarding the October 2018 newsletter

- ❖ Toni and Jane requested more submissions from the PPG for the newsletter. These should be sent to either Toni or Jane before the end of September.
- ❖ A quotation for printing the newsletter has been received from David Vaughan.

Agenda Item 5: Raffles for Flu vaccination day – 29th September.

We were informed that the first Flu Clinic is scheduled for Saturday, 29th September. Discussion followed:-

- ❖ Steve asked us, if able, to donate items for prizes for our raffles, both for the first flu clinic on 29th September and also the second one, date yet to be confirmed.
- ❖ Jane informed us that there will be a different flu vaccine for the 65's and over which will give greater cover.
- ❖ Toni asked for volunteers to sell raffle tickets during both Flu clinics. By the end of the meeting the slots for 29th September were allocated but more volunteers will be required for the second date once confirmed which is likely to be early in November.

Agenda Item 6: Update from Surgery

Jane updated us as follows:-

- ❖ Rosie Failla has been appointed as a minor illness nurse and commenced on Monday.
- ❖ The reception staff have been requested to ask patients brief details of their medical problem so they can be sign-posted to the appropriate person.
- ❖ Jane was asked if Rosie is instead of Lee Gillam but we were informed that this is not the case. She mentioned that Lee's work was a pilot project which has now come to an end. Lee is now on holiday and discussion about him continuing at the practice perhaps undertaking home visits is on-going.
- ❖ We were told that the tea and time, coffee and conversation group has been launched and this will be monthly on the second Tuesday of the month and will finish in December. A questionnaire was given to those attending the first meeting asking them what they hope to gain from the group and what discipline speakers they would like to come to their meetings, eg Citizens Advice, MK Carers, Physiotherapist, Pharmacist etc.

Agenda Item 7: Singing Group

A number of items relating to the singing group were discussed:-

- ❖ Steve explained that due to the clash of Wednesday's every 3 months for the singing group and PPG meetings, and the fact that 8 members of the singing group are also PPG members, it was agreed that PPG meetings that clash with the singing group dates will now be held on Tuesdays instead of Wednesdays. It will be for a trial period of 6 months commencing with the December 2018 PPG meeting and will be reviewed in March 2019.
- ❖ John (N) asked if the singing group have any aims towards performing, for example in Day Care Centres etc. He mentioned the Masonic Hall as a possible venue. It would give the group an aim to work for.
- ❖ Jane asked our thoughts regarding having a social element for the singing group and mentioned live streaming at the Odeon when live shows etc are screened and wondered if some members of the singing group would be interested in such a visit/s. There was interest but initially a few members will make their own arrangements but this will be revisited. Thanks to Jane for mentioning this.

Agenda Item 8: Any Other Business

Muscular Dystrophy: Penny drew our attention to a leaflet and on-line learning programme on Muscular Dystrophy. She gave a leaflet to Jane for information.

Our PPG Administrator: Steve informed us that Gillian, our excellent PPG Administrator, has moved and is no longer in the catchment area for Red House Surgery. This means that unfortunately she can no longer be our PPG Administrator, not being a patient at the surgery. Gillian was thanked for all she has done for the PPG which has been much appreciated. This leaves a big void for our PPG regarding administration. Following the meeting Mark, Gillian and Steve met to discuss where we go from here regarding this.

Agenda Item 9: Dates of next meetings

Core Group meeting	-	Wednesday, 3 rd October at 12.30 pm
PPG meeting	-	Monday, 8 th October at 6.15 pm